

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
MARCH 9, 2011
MINUTES

The meeting was called to order by President LeBlanc at 7:04 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Craig Thompson, Mike Kusch, Kent Rice, Donna Vrakas, Al Zietlow; Jack Gutschenritter (via Elluminate video conferencing)

Administration present: Craig Jefson, Steve Kopecky, Bonnie Laugerman, Mary Ann Beckman, Gregg Wieczorek
Staff present: Cheri Kaiser and Jean Henschel

The meeting was properly posted.

Moved by Rosch, seconded by Rice to approve the minutes of the February 9, 2011, Regular Board meeting, the February 17, 2011, Special Board meeting(s), and the February 25, 2011, Special Board meeting as presented. Motion Carried.

Moved by Rosch, seconded by Thompson to approve the operating bill list and pay vouchers 130169-130170, 130172-130173, 130176-130177, 130185-130193, 130196, 130200-130201, 130204, 130206-130212, 130214-130215, 130218-130219, 130223, 130226-130227, 130231, 130233, 130236-130237, 130244-130247, 130249, 130251-130252, 130254-130256, 130259-130262, 130266-130272, 130274, 130276, 130280, 130284, 130287, 130290, 130297, 130303-130305, 130307-130467, 130469-130490, 130492-130601, 201000470-201000483, and 201000489-201000513 in the amount of \$1,534,393.00. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT – Cheryl Kaiser, science teacher/dept. chair and Science Team advisor, along with several of her students, presented information regarding various science competitions students have participated in, including the OP Science Competition, Science Bowl, JETS/TEAMS Engineering Competition, Rube Goldberg, and the Chemistry Olympiad. The students who participated in the Rube Goldberg competition, which was held on March 4, 2011, at WCTC, shared their experiences in developing a plan and building a machine that would perform a specific task issued by the Rube Goldberg committee. The students also gave a demonstration of the machine they built for the competition.

Jean Henschel, special education teacher, introduced three students involved in the proposed Wally Grounds Café: Rachel Stich, Kaia Destael, and Sagar Panchal. The students presented information regarding the Wally Grounds Café business proposal and answered questions. The Wally Grounds Café is a new experiential learning opportunity for special education students. The purpose of the experience is to offer students an opportunity to apply academic skills and develop employability skills in a real-life setting. Peer and staff tutors will be available during the day for all students to get homework assistance. While staff will provide oversight, the café will be designed, run, and managed by students. The Wally Grounds Café business proposal is on tonight's agenda for discussion and action.

The Board of Education reviewed the staff/student recognition list and determined the Board representative(s) for each event.

It was the consensus of the Board of Education to continue the Board Sponsored Recognition Program** as stated in Policy/Procedure 161.

CURRICULUM – Chairperson Schultz reported on the February 23, 2011, meeting. There was additional discussion regarding the Wally Grounds Café business proposal.

Moved by Zietlow, seconded by Rice to approve the Wally Grounds Café business proposal, as presented. Motion Carried.

The next Curriculum Committee meeting is scheduled for March 24, 2011, at 7:00 a.m.

It was the consensus of the Curriculum Committee to cancel their April 28, 2011, meeting, which was scheduled during spring break.

FINANCE & LEGISLATION – Chairperson Thompson reported on the March 1 and March 8, 2011, meetings.

Moved by Kusch, seconded by Thompson to approve the 2011/2012 Facility Use Fee Schedule as recommended by the Finance Committee. Motion Carried.

Moved by Zietlow, seconded by Thompson to approve the 2011/2012 Student Fee Schedule as recommended by the Finance Committee. Motion Carried.

The committee was presented with a review of the CESA 6 OPEB (Other Post Employment Benefits) Trust Fund Cash Management Program. The committee would like to maximize investment returns, but not at the expense of investment security. The Finance Committee will continue their review of the program at a future meeting.

The next Finance Committee meeting is scheduled for April 5, 2011, at 7:00 a.m.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the March 2, 2011, meeting.

The committee reviewed a request from the Village of Hartland to identify access points from Campus Drive to the Arrowhead campus. The consensus of the committee was that, at this time, the district is not in a position to make this determination.

The committee reviewed the proposed Buildings and Grounds 2011/2012 Supplemental and Capital Expansion Budget Plan. The committee will continue their review at their next meeting.

Mr. Jefson provided an update on the efforts and progress being made by the Facilities Community Task Force (FCT) at their recent meetings. The task force reached consensus on five categories for the district's overall needs: Learning Spaces; Educational Fine Arts; Traffic, People, and Parking; Aquatic Center; and Field House. The FCT will present their recommendations to the Board of Education at a Special Board meeting tentatively scheduled for May 4, 2011.

The next Buildings and Grounds Committee meeting is scheduled for April 6, 2011, at 7:00 a.m.

PERSONNEL – Mr. Jefson reported that agenda items for the next Personnel Committee meeting include the development of an employee handbook and staff non-renewals and department restructuring proposals to address projected budget reductions in 2011/2012.

It was the consensus of the Personnel Committee to schedule their next meeting for March 17, 2011, at 7:00 a.m.

POLICY – The next Policy Committee meeting is scheduled for March 17, 2011, following the Personnel Committee meeting scheduled at 7:00 a.m.

WASB – Mr. Zietlow noted that the WASB Day at the Capitol is scheduled for March 16, 2011, and the WASB Spring Academy is scheduled for May 7, 2011, in Wisconsin Dells.

CESA – The next CESA #1 Board of Control meeting is scheduled for March 15, 2011.

NEW BUSINESS:

Moved by Schultz, seconded by Kusch to accept the resignation of Marie Schneider, effective April 29, 2011. Motion Carried.

Moved by Schultz, seconded by Rice to accept the retirement of Ann Krueger, effective June 10, 2011, as presented. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the contract for Sherri Barker (Bookkeeper/Payroll Clerk). Motion Carried.

Mr. Kopecky reviewed the 2011/2012 open enrollment attendance requests. We are projecting 43 new open enrollment students (out of 82 applications received) in 2011/2012, with 100 returning open enrollment students, for a total of 143 students. We are also projecting that a total of 33 resident students will attend other districts, for a net of 110 open enrollment students.

Moved by Kusch, seconded by Thompson to approve the 2011/2012 Open Enrollment Attendance Requests provided students have no expulsions on record or pending, space is available, and there is no undue financial burden on the Arrowhead Union High School District for those students who will be receiving special education. Motion Carried.

Moved by Zietlow, seconded by Rice to approve a 66.0301 Agreement between the Arrowhead Union High School District, Lake Country School District, Merton School District, North Lake School District, Richmond School District, and Stone Bank School District to enter into a Shared Services Contract for the operation of Occupational Therapy/Physical Therapy for the 2011/2012 school year, as presented. Motion Carried.

Moved by Kusch, seconded by Rosch that pursuant to State Statute 19.85(1)(c)(e)(f), the Board of Education will move into closed session and reconvene to address public business matters:

- Confidential support staff contracts
- Administrative contracts

Roll Call Vote: Thompson – aye, Zietlow – aye, Vrakas – aye, LeBlanc – aye, Rosch – aye, Schultz – aye, Kusch – aye, Rice – aye, Gutschenritter – aye. Motion Carried.

Moved by Rosch, seconded by Kusch to move into open session.

Roll Call Vote: Gutschenritter – aye, Kusch – aye, LeBlanc – aye, Rice – aye, Rosch – aye, Schultz – aye, Thompson – aye, Vrakas – aye, Zietlow – aye. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the confidential support staff contracts as presented. Motion Carried.

Moved by Rosch, seconded by Kusch to approve the administrative contracts as presented. Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Rosch, seconded by Zietlow to adjourn. Motion Carried.

The meeting adjourned at 11:08 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk